

Office Note

This is to inform that a Central Grievance Redressal Committee is reconstituted with the following officials to address grievances, if any, reported by students and/or employees of the schools of studies at the CMR University.

| Sl. No. | Name | Designation and affiliation | Campus | Role | Email id & Mobile No. |
|---------|----------------------|-----------------------------|----------|------------------|---------------------------------|
| 1. | Dr. Sudhir K Routray | Dean (Academics) | City | Chairperson | sudhir.r@cmr.edu.in |
| 2. | Dr. Aswani Kumar U | Registrar (Evaluation) | Lakeside | Member | registrar.evaluation@cmr.edu.in |
| 3. | Dr. Glan Devadhas G | Director, Research | Lakeside | Member | drglan.d@cmr.edu.in |
| 4. | Dr. S P Manikandan | Professor and Dy. Dir | Lakeside | Member | manikandan.s@cmr.edu.in |
| 5. | Dr. Srinidhi K | I/c Director, OSA | OMBR | Member | srinidhi.k@cmr.edu.in |
| 6. | Dr. Kanagalakshmi | Professor, SSCS | OMBR | Member | kanagalakshmi.k@cmr.edu.in |
| 7. | Mr. Karthik J P | Asso. Professor, SOEC | City | Member | karthik.j@cmr.edu.in |
| 8. | Head, HR Section | Head, HR Section | City | Member | hr@cmr.edu.in |
| 9. | Dr. Gayathri N M | Asst. Professor, SOLS | OMBR | Member secretary | gayathri.n@cmr.edu.in |

The Chairperson of the above committee may co-opt the Deans/Directors of the respective School of study, if necessary. The Central committee shall meet as often as warranted by the situation, but not less than once a month.

The Chairperson of the Central Committee may constitute appropriate Sub-committees from among the above members to deal with specific types/cases of grievances, in which case one of the members of the sub-committee shall be its member secretary. The Chairperson of the sub-committee is responsible for the redressal of the grievance within a reasonable period of time, and submit the related reports to the Chairperson of the Central committee.

The Central committee or Sub-committees for grievance redressal shall inquire into the grievance reported as per the guidelines of the regulatory/statutory bodies. The member secretary of the Central/sub-committee is responsible for the coordination of the respective meetings and documentation of the proceedings.

The committees are expected to resolve the normal grievances of students and staff at their levels. However, it shall report on matters of serious and/or unresolved grievances, and the inquiry conducted along with the outcomes/recommendations to the Registrar and the Vice chancellor without any delay.




Dr. (Prof.) Mohan Babu G N
Registrar

Copy to:

- The Chairperson and members of the above committee for needful.
- Office of the Vice Chancellor for information and the Pro Vice Chancellor for information.
- CMRU Website team to post it on the University website.
- O/c Office of the Registrar to disseminate it among all students and employees of the CMR University.